Small Ad as published on Facebook:

The Bella Vista Property Owners association is seeking a full-time Water Services Worker 1 who locates water mains, does their tapping, repair and installation, and handles new water services using blueprints and metal detectors. They will locate cables, flush water mains, check for leaks and assist the Water Service Worker II in those functions. They will operate heavy motor equipment in the operation, maintenance and repairs of the entire water system. They will also stake out areas for digging, as well as check for utility cables during digging. They will connect a line, set the meter, flush the line and arrange for back-filling. They will repair roads with SB2 patch and asphalt, flush fire hydrants, and regulate the flow of chlorine into the water supply. If interested, please apply online at bellavistapoa.com or send me a resume to gilr@bvvpoa.com. Many thanks.

The actual job description:

**POSITION SUMMARY**

The Water Services Worker 1 locates water mains in the repair and installation of water mains, lines and new water services. May require independent judgment in the disposition of routine matters without direct supervision. Will work under the direct supervision of the Water Utility Superintendent.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

Provides support for the department. In addition to other duties as assigned, will locate water main utility lines in connection with the installation and tapping of water mains. Will locate cables, flushing water mains, checking for leaks and assisting the Water Service Worker II in those functions. Will operate heavy motor equipment in the operation, maintenance and repairs of the entire water system.

**EXAMPLES OF WORK (Illustrative Only)**

* Locates water mains through use of blueprints and metal detectors.
* Stakes out area for digging.
* Checks for utility cables during digging.
* Locates mains and sets for tapping.
* Connects a line, sets the meter, flushes the line and arranges for back-filling.
* Repairs roads with SB2 patch and asphalt.
* Locates leaks in water mains and repairs.
* Flushes fire hydrants.
* Regulates the flow of chlorine into the water supply.
* Keeps an inventory of parts and supplies.
* Reads and comprehends simple instructions, short correspondence, and memos.
* Writes simple correspondence.

**SUPERVISORY RESPONSIBILITIES**

This job has no supervisory responsibilities.

**QUALIFICATIONS**

Must work safely at all times. Must conform to all Bella Vista Property Owners Association Water Utility policies and procedures. Must operate a backhoe and lowboy on a limited basis. Must locate water mains, raise valves and repair meters and boxes. Must have the ability to read blueprints. Work requires continual attention to details. Must exhibit excellence in Customer Service with all customers. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE**

High school diploma or general education degree (GED); or six to twelve months related experience and/or training; or equivalent combination of education and experience.

**CERTIFICATES, LICENSES, REGISTRATIONS**

Must have the ability to obtain and maintain a valid Class A Commercial Drivers License within 90 days. Must have the ability to obtain a State of Arkansas Grade IV Distribution License.

**PHYSICAL DEMANDS**

1. While performing the duties of this job, the employee is not regularly required to sit.
2. The employee is frequently required to use hands to finger, handle, or feel.
3. The employee is required to stand; walk; reach with hands and arms and talk or hear.
4. The employee must occasionally lift and/or move up to 50 pounds. Greater than 50 pounds may require team lift.
5. Specific vision abilities required by this job include close vision and ability to adjust focus.
6. Specific required movements include the following: trunk-bend, twist, rotate, push, pull, and carry, arm’s reach and leg-lifts.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate to loud, the air could be affected by the work area, and generally void of pollutants, may be exposed to wet and/or humid conditions, depending on the weather inside/outside the work area.

**GENERAL INFORMATION**

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. Must be able to work in a fast-paced environment with demonstrated ability to juggle and prioritize multiple, competing tasks and demands and to seek supervisory assistance as appropriate. Within this position, may be required to assist or find appropriate assistance to make accommodations for disabled individuals in order to ensure access to the organization's services (may include: visitors, employees, or others).

**Bella Vista POA is an E.O.E.**