

NOTICE OF JOB OPENING

April 18, 2018

JOB CLASSIFICATION: Wastewater Conveyance Utility Worker

The Benton Utilities Wastewater Conveyance Department is accepting applications for the above position. A job description outlining job responsibilities and qualifications is attached.

Grade 4: Range \$22,682 to \$34,023 (Starting pay: 11.00 per hour)

Those who are interested in the position should complete an application and submit it to the Human Resources Department as soon as possible.

An application and complete job description are available from the Human Resources Department, Benton Utilities Complex, 1827 Dale Ave, Benton, AR or on line at www.bentonutilities.com under the Personnel tab.

Position closes at 4:00 p.m. Friday, April 27, 2018.

**BENTON UTILITIES - BENTON, ARKANSAS
JOB DESCRIPTION**

JOB TITLE: Utility Worker	DATE: 03/17
DEPARTMENT: Wastewater Conveyance	GRADE: 4
DIVISION: Benton Utilities	FLSA STATUS: Non-exempt
REPORTS TO: Wastewater Conveyance Manager	EEO CATEGORY: Service/Maint.

This job description should not be interpreted as all-inclusive. It is intended to identify the essential functions and minimum qualifications of this job. The incumbent(s) may be required to perform job-related responsibilities and tasks other than those stated in this job description. Nothing in this job description restricts management's right to assign or reassign job-related responsibilities and tasks to this job at any time. Certain functions are understood to be essential; these include, but are not limited to, attendance, getting along with others, working a full shift, and dealing with and working under stress. Any essential function of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.

JOB SUMMARY

To assist in providing general repair and maintenance to wastewater conveyance system for the Utility.

ESSENTIAL JOB FUNCTIONS

1. Assists in operation of rodder to keep conveyance lines free of debris.
2. Applies proper treatment chemical to lines.
3. Repairs manholes.
4. Clears brush and debris from right of ways.
5. Assists in repairs to sewer mains.
6. Performs minor repairs and maintenance on equipment.
7. Assists lift station crew as needed.
8. Pumps lift station down.
9. Serves in rotation for on-call duty, after acquisition of CDL & Class 1 WW Operator's License.
10. Assists in locates.

SECONDARY DUTIES AND RESPONSIBILITIES:

1. Performs sewer taps.
2. Assists in monthly inspections of lift stations.
3. Assists in inspections of sewer lines and connects.

SUPERVISORY RESPONSIBILITIES: None

Budget Responsibility: \$ N/A Annual dollars
Facilities and Equipment Responsibility: \$ Less than 5,000 Total value

EDUCATION AND EXPERIENCE

High school diploma or GED and seven (7) to eleven (11) months of related experience and/or training.

MINIMUM QUALIFICATIONS:

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Skill in operating of hand and power tools.

Ability to obtain a Class I Operator's License within one year.

Ability to obtain a Class B Commercial Driver's License within six months.

Ability to troubleshoot lift stations.

Ability to communicate effectively with the public.

ACCEPTABLE EXPERIENCE or TRAINING REQUIRED:

Valid Arkansas Drivers' License
Annual required training and classes

PHYSICAL REQUIREMENTS:

The physical activities marked below are representative of those that will be required on a regular basis to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

	Yes	No
Lifting (lbs.)	100	
Carrying (lbs.)	100	
Stooping/Bending	X	
Kneeling/Squatting	X	
Walking	X	
Standing	X	
Sitting	X	
Climbing, Balancing (working with a ladder	X	
Use of hands to finger, handle, or feel	X	
Physical Coordination (simultaneous use of hands, arms, feet and legs)	X	
Eye-Hand Coordination	X	
Close Vision (Clear at 20 inches or less)	X	
Distant Visions (Clear at 20 feet or more)	X	
Color Vision	X	
Depth Perception	X	
Hearing	X	

WORK ENVIRONMENT:

The environmental conditions marked below are common for this job.

	Yes	No
Outdoor weather conditions	X	
Wet, Humid conditions (non-weather)	X	
Work near moving mechanical parts	X	
Work in high, precarious places	X	
Fumes or dust	X	
Toxic or caustic chemicals	X	
Extreme Heat (non-weather over 90° F)	X	
Low noise (e.g., business office)	X	
Moderate Noise (e.g., light motorized equipment such as lawn mowers)	X	
Loud noise (e.g., jackhammer, heavy motorized equipment)	X	